



**William Burgess Parent Council Meeting Minutes**  
**May 7, 2019**

<b>Date:</b>	May 7, 2019
<b>Time:</b>	6:30 pm to 8:00 pm
<b>Location:</b>	William Burgess Library
<b>Present:</b>	See Annex A for list of attendees
<b>Guest(s):</b>	

Agenda Item	Discussion	Action
<b>1.0 Call to Order/ Statements from Co-Chairs and Principal</b>	<p>Meeting began with Pride assembly update from Mr. Nore, WB's Positive Space rep:</p> <ul style="list-style-type: none"> <li>• Three separate Pride assemblies to be held on June 6<sup>th</sup>. <ul style="list-style-type: none"> <li>○ 9-10AM for grades 1-3. LGBT Liaison Officer from the Toronto Police Services (TPS) presenting.</li> <li>○ Two concurrent assemblies from 10:20-11:15AM. One for grades 4-5 with a panel of 10-16 year-old queer and trans youth. The other will be for JK/SKs and will feature a second presentation from the TPS LGBT Liaison Officer.</li> </ul> </li> <li>• Assemblies will be followed by rainbow flag raising from 11:20-11:30.</li> <li>• Parents encouraged to attend assemblies for grades 1-5 but not JK/SK assembly.</li> <li>• There will be Q&amp;As developed as well as literature available</li> </ul> <p>Update from Principal, Colleen:</p> <ul style="list-style-type: none"> <li>• School improvement plan implemented. Plan works to address equity, for example, by exploring bias in books.</li> <li>• EQAO: standardized test given to all Ontario grade 3 students. Students will be writing test for six mornings at the beginning of the day on May 22-24<sup>th</sup> and May 27-29<sup>th</sup>.</li> <li>• Staffing model approved on May 6<sup>th</sup>. Staffing Committee, which is made up of teachers, takes the budget projections from TDSB and develops various models (4 developed this year) before they are voted on by all staff.</li> <li>• The approved model includes: four JK/SK split classes (28 students/class); two straight grade 1 classes (capped at 20 students/class); one 1/2 split (capped at 20); 1 straight grade 2 (20); two 2/3 split (20); one grade 3 (20); one 3/4 (18); one grade 4 (26); one 4/5 (22); and</li> </ul>	

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	<p>one grade 5 (26).</p> <ul style="list-style-type: none"> <li>• WB will consider and make best efforts to accommodate all placement requests. Parents can ID preferred context e.g., straight vs. split. Teachers discuss student strengths, relationships, etc. to find right placements.</li> <li>• Autism programs are being maintained.</li> <li>• WB engaged in a TDSB-run robotics competition titled ‘Rethink the Box’. Students asked to create a superhero who is differently abled before creating a device that would allow the superhero to contribute to society. The teams won respective events.</li> <li>• Upcoming events include Folk fest Jamboree (May 14<sup>th</sup>), Welcome to Kindergarten (May 16<sup>th</sup>) and the second annual Volunteer Appreciation Event (June 18<sup>th</sup>)</li> <li>• Facilities update: trees on the property have been trimmed.</li> </ul>	
<p><b>2.0 Committee Reports</b></p>	<p><u>Fundraising</u></p> <ul style="list-style-type: none"> <li>• Carnival update:             <ul style="list-style-type: none"> <li>○ Meeting this Thursday at 7:30PM at the Wally for anyone interested</li> <li>○ Need volunteers for face painting/tattoos, candy café, auction, mason jars, cakewalk</li> <li>○ Follow up with Lindsey and Marci for donation forms</li> <li>○ Tickets are \$20 for pre-sale and \$25 on the day of, with pre-sale wristbands currently being organized</li> <li>○ Teacher experience to use raffle for students to select experience of their choice</li> </ul> </li> </ul> <p><u>Treasurer</u></p> <ul style="list-style-type: none"> <li>• "Free" Dance Party generated \$2,409.55, with additional expenses not yet netted out.</li> <li>• Popcorn sales from March - April earned \$549.60. Jan-Mar invoice of \$1017 paid. Net balance of \$1225 remaining for Hot Lunch with a final invoice of ~\$300 to be paid.</li> <li>• ‘Flip give’ was cashed out and generated \$341.66. Teacher experience earned \$274; however, there is more money in the safe that has not been deposited. Expecting about \$500 total for the event.</li> <li>• Sam has confirmed that there is \$1851 sitting in SAP (software program) that belongs to PC. This relates to donations that were issued to the TDSB and then transferred back to WB. Crystal is working with Sam to reconcile.</li> </ul>	

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	<ul style="list-style-type: none"> <li>• Outstanding items to pay the school for include: Pride assembly speakers (\$300); Lego Kits (\$800), IT Projectors (\$830); and Writing Folders (\$125).</li> <li>• There is o/s invoice for ‘Toys and Technology’ from 2017-18 which was not included in PC budget. Sam (admin) provided to Crystal who said she would raise at next PC meeting. Council expressed concern paying the bill without further information re: original request.</li> <li>• PC paid WB to renew the Raz Kids Subscription, Mini gym upgrade, skating, graduation, as well as the bill for the King of the Castle (\$2305.20) for Carnival.</li> <li>• In preparation for Carnival, Crystal asked for a list of vendors PC needs to pay on the day of event as cheque signatures need to be prepared in advance.</li> <li>• Rent the chicken will start on May 15th.</li> </ul> <p><u>Communications</u></p> <ul style="list-style-type: none"> <li>• Long-term campaign to market Carnival is underway, including a collage of sponsors.</li> <li>• Online forum for volunteers created. When people sign-up this will be automatically communicated to fundraising leads.</li> <li>• Colleen asked if it was beneficial to have Principal updates. WB’s Twitter feed is currently included on site with Principal updates provided through this platform.</li> <li>• Peter asked if school-approved photos can be used to help with marketing; it was confirmed that signed media release forms would have to be on file for pictures with kids.</li> </ul>	
3.0	<p><b>Grant Update</b></p> <ul style="list-style-type: none"> <li>• Application filed for Jump Start Grant for swimming to take place in 2019 and 2020. Should hear back by end of June.</li> </ul>	
4.0	<p><b>Other Business</b></p> <ul style="list-style-type: none"> <li>• Freezie fundraising upcoming with \$2 large and \$1 small. Some members expressed concerns about sugar; however it was noted that other snack items (e.g., pizza) are supported by parents as an acceptable option for fundraising.</li> <li>• School grounds update:             <ul style="list-style-type: none"> <li>○ 10 stock tanks for veggie gardens have been ordered. Delivery logistics are being finalized. Kids will get to help install.</li> <li>○ TDSB will be paying for the installation of the kindy tri-hoops</li> <li>○ Erosion around the slide to be addressed as well as the buried wire baskets</li> </ul> </li> </ul>	



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		<ul style="list-style-type: none"> <li>○ Bike racks and accessible basketball hoops are currently being considered</li> <li>● Chair asked members ID items in advance of next meeting to add to agenda in advance.</li> </ul>	
<b>5.0</b>	<b>Next Meeting</b>	June 18 <sup>th</sup>	



**WILLIAM BURGESS**  
**PARENT COUNCIL**  
**БЪВЕНЪ СЪВЕТЪ**  
**УИЛЪИЪ БЪРЪЪЪЪ**

**ANNEX A – MEETING ATTENDANCE**

#	NAME	VOTING MEMBER (Y/N)
1	Amy Jones	Y
2	Crystal Kraft	Y
3	Dan Tomlin	Y
4	Denise Georgiou-Newell	Y
5	Desiree Watkin	Y
6	Eryn Stoddart	Y
7	Helen Lo	Y
8	Hilary Foley	Y
9	Jane MacPherson	Y
10	Jen Scully	N
11	Jennifer Coccimiglio	Y
12	Joanne Wilson	Y
13	Joy Henderson	Y
14	Julie Trakos	Y
15	Laura White	N
16	Lindsay Baker	Y
17	Lindsey Williams	Y
18	Mara Lewis	Y
19	Marci Morgans	Y
20	Matthew Wilson	Y
21	Melissa DiCicco	Y
22	Peter Brugnatti	Y
23	Sarah Godfrey	Y
24	Shannon Crookston	Y
25	Sophie Sudano	Y
26	Zannatul Ferdous	Y